

WORMWOOD SCRUBS CHARITABLE TRUST

STATEMENT OF ACCOUNTS 2012/13

Wormwood Scrubs Charitable Trust**Statement of Financial Activities for Year ended 31 March 2013**

		2012/13	2011/12
		£	£
Notes	Income and Expenditure		
	Incoming Resources		
2	Incoming Resources from Charitable Activities:		
	Pay and Display Parking Meters	313,378	343,520
	Hammersmith Hospital Car Park Licence	226,000	226,000
	Incoming Resources from Generated Funds:		
3	Income from Activities for Generating Funds	4,703	5,579
4	Interest Receivable	2,120	4,007
	Total Incoming Resources	546,201	579,106
	Resources Expended		
7	Charitable activities:		
	Costs of generating Parking Income	0	294
5	Contribution to Linford Christie Stadium	31,812	16,832
6	Non Routine Maintenance of Wormwood Scrubs	900	0
6	Routine Grounds Maintenance of Wormwood Scrubs	667,200	656,910
8	Governance costs	17,941	13,465
	Total Resources Expended	717,853	687,501
	Net Outgoing Resources	(171,652)	(108,395)
	Reconciliation of Funds		
11	Total funds brought forward	5,571,056	5,679,451
11	Total funds carried forward	5,399,404	5,571,056

All income was unrestricted.

Wormwood Scrubs Charitable Trust**Balance Sheet at 31 March 2013**

		2012/13	2011/12
		£	£
Fixed Assets			
9	Tangible Assets	5,000,001	5,000,001
Total Fixed Assets		5,000,001	5,000,001
Add: Current Assets			
	Cash in Bank	411,403	584,504
Total Current Assets		411,403	584,504
Less: Liabilities			
10	Creditors: Amounts falling due within one year	(12,000)	(13,449)
Total Liabilities		(12,000)	(13,449)
Total Net Assets and Liabilities		5,399,404	5,571,056
		£	£
The funds of the charity:			
11	Unrestricted income funds	5,399,404	5,571,056
Total Charity Funds		5,399,404	5,571,056

Approval by the Board

These financial statements were authorised for issue on 7 October 2013 by the Wormwood Scrubs Charitable Trust Committee. The financial statements do not reflect events after this date.

For and on Behalf of

The Mayor and Burgesses of the London Borough of Hammersmith and Fulham



Mark Jones

Director, Finance and Resources TTS and ELRS

**7 October
2013**

(1) Statement of Accounting Policies

The Financial Statements have been prepared on a historic cost basis and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005)

(i) Accounting Concept

The accounts have been prepared on an accruals basis. That is, on the basis of income being due and expenditure being payable in the related financial year.

The Trustee has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. They therefore continue to accept the going concern basis of accounting in preparing the financial statements.

(ii) Depreciation

Depreciation has not been charged to tangible fixed assets (the land or the car park). Any changes in value will be reported as gains or losses on revaluations. The Trustee is not aware of any indication that an impairment has occurred.

(iii) Fixed Assets

The Trust has ownership of land, passed under the Wormwood Scrubs Act 1879 for the perpetual use of the inhabitants of London for exercise and recreation. Due to the restrictions on the use of the land and its disposal, it is included in the balance sheet at a fair value at the point of donation, as there are no records of this value a nominal value of £1 is used. This is in line with the Charities SORP. The car park is held at historic value. This was initially established by a valuation in 2004, though the Trust does not operate a policy of revaluation.

(2) Incoming Resources

The Trust has a licensing agreement with Hammersmith Hospital NHS Trust (HHT), for the use of a limited number of parking spaces within the car park, making use of surplus capacity. The Trustee's consider that the arrangement is consistent with the Trust's objectives, as the arrangement can be terminated at any time.

(3) Income from Activities for Generating Funds

	2012/13	2011/12
	£	£
Filming income	(2,535)	(1,415)
Other rental income	(2,168)	(4,164)
	<u>(4,703)</u>	<u>(5,579)</u>

(4) Interest Received

Interest is calculated on an average cash position for the year and is included in the accounts at year end. The interest rate used is the 7 day LIBOR rate, which decreased from 0.58% in 2011/12 to 0.42% in 2012/13.

(5) Contribution to Linford Christie Stadium

The Charity contributes to the up-keep of an athletic stadium located on the Trust grounds, not as a cost apportionment exercise but in furtherance of the objectives of the Trust to support recreation. Linford Christie Stadium is managed by the Environment Leisure and Resident Services Department.

On 27 November 2006 a yearly contribution of up to £110,000 to the running costs of the stadium was approved by Cabinet as an ongoing commitment. In 2012/13 a contribution of £31,812 (£16,832 in 2011/12) was made to the Linford Christie Stadium.

(6) Grounds Maintenance

The grounds maintenance work undertaken at Wormwood Scrubs is undertaken by the Council's external contractor under a Grounds Maintenance contract that was tendered in 2008 for a period of 7 years. The award of this contract was considered in the best interest of both the Council and the Trust. Until 2001-02 the Trust was not in a position to fund the entire cost of the works and until this point, the Council only received a contribution. Since this time, the Trust has funded the full cost of grounds maintenance costs at Wormwood Scrubs. Grounds Maintenance services are currently provided by the Environment Leisure and Resident Services Department of the Council. The continuation of these services are periodically approved by Cabinet Members.

Routine Grounds Maintenance is undertaken in accordance with a series of schedules that form part of the new contract. The fixed element of the contract has increased from £656,910 in 2011/12 to £667,200 in 2012/13 due to a 1.57% inflationary uplift in line with the terms of the contract. The specification included in the new Grounds Maintenance contract represents a significant enhancement to the level of grounds maintenance that currently takes place at Wormwood Scrubs, which is reflected in the increased costs.

Non-routine Grounds Maintenance is identified and commissioned on behalf of the Trust by the contractor.

The Council's Audit Committee formally approved the continuation of the service provided by the Environment Leisure and Resident Services Department in June 2009.

(7) Charitable activities

Resources expended on charitable activities comprise all the resources applied by the charity in undertaking its work to meet its charitable objectives. The Trust's objectives and work are detailed in the Trustees' Annual Report.

(8) Governance costs

The resources expended that relate to the governance of the charity consist of the following:

	2012/13 £	2011/12 £
Financial Administration and Support fees - these costs result from the statutory requirement to prepare accounts. Also included are the costs of the time spent liaising and meeting with auditors, and attending closing of account meetings.	5,919	1,948
Legal Fees - In the management of the Trust during the year legal advice was required. This was provided by Legal Services of LBHF and the charges were based on a staff time basis.	22	17
Audit Fees - It is a statutory requirement that the accounts of the trust should be independently audited.	12,000	11,500
	<u>17,941</u>	<u>13,465</u>

(9) Tangible Assets

The Trust's Land and Buildings include an Athletics Stadium, Pony Centre, three bedroom cottage and single storey parks depot, all of which are valued as a nominal £1 due to the restrictions placed on the use of the land and its disposal.

The Athletics Stadium was built in 1961 under the Greater London Council (GLC) and prior to the creation of the London Borough of Hammersmith and Fulham, who are now responsible for administering the Trust. There is no available documentation to demonstrate that approval has been gained by the Secretary of State for Defence.

The Pony Centre was given approval to be built by the Secretary of State for Defence.

The car park is included in the accounts at historic cost in line with the charity SORP. The value included is £5,000,000. To establish a proxy for historic cost the asset was valued on the 31st March 2004. The Trust does not operate a policy of revaluation.

The car park is classified as a functional tangible fixed asset as the use of this land is considered as consistent with the charities objectives.

The Trust does not depreciate its assets as they are all either without a determinable finite useful life (i.e. land) or of a nominal value (i.e. £1)

(10) External Creditors

The creditors relate to audit services and financial administration and support fees.

	2012/13 £	2011/12 £
Amount of creditor liabilities as at 31 March	<u>(12,000)</u>	<u>(13,449)</u>

(11) Fund Structure:

The Trust's Unrestricted Funds comprise:

	2012/13 £	2011/12 £
General	399,403	571,055
Designated - Fixed Asset Revaluation	5,000,001	5,000,001
	<u>5,399,404</u>	<u>5,571,056</u>

All Income and Expenditure are Unrestricted funds solely used for the specific purpose of the Trust. Expenditure which meets this criteria is charged to the fund, together with a fair allocation of management and support costs, as recharged by LBHF.

The Trustees have designated funds relating to the valuation of the car park and tangible fixed assets in their existing use.

(12) Related Party Transactions:

The Council of London Borough of Hammersmith and Fulham (LBHF) is the trustee of the charity. Most expenditure transactions of the Trust are with LBHF and therefore fall under the definition of related party transactions. However, as stated this does not conflict with the charity's ability to meet its objectives. There are no staff employed by the charity.

	2012/13 £	2011/12 £
a) London Borough of Hammersmith and Fulham as transacting party		
- <i>LBHF as contractor to the Trust</i>		
Environment Leisure and Resident Services Department for the provision of Routine Grounds Maintenance of Wormwood Scrubs (Ref Note 6)	667,200	656,910
LBHF - Parking Control for the collection of Parking income	0	294
- <i>LBHF as recipient of contribution</i>		
Contribution to Linford Christie Stadium (Ref Note 5)	31,812	16,832
- <i>LBHF as provider of administrative and management support to the Trust</i>		
Environment Leisure and Resident Services Department for management of Charitable Activities	0	0
Environment Leisure and Resident Services Department for financial administration services of Wormwood Scrubs	5,919	1,948
Legal Services for the provision of legal advice required in the management of Wormwood Scrubs	22	17
	704,953	676,001
<i>Amounts due to or from related parties:</i>	0.00	0.00

(13) Trustee Remuneration, Benefits and Expenses

The Charities SORP (2005) requires all trustee (or people connected with the charity) remuneration, benefits and expenses to be disclosed, regardless of size. There has been no remuneration, other benefit or expense payments to trustees, or people connected with the charity.